



# PhilGEP

Philippine Government Electronic Procurement System

Central Portal for  
Philippine Government  
Procurement Opportunities

## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 7282587  
**Procuring Entity** CARLOS HILADO MEMORIAL STATE COLLEGE  
**Title** Procurement of Common Computer Supplies and Consumables and Common Office Supplies for Various Meetings of the College - Talisay Campus  
**Area of Delivery** Negros Occidental

<b>Solicitation Number:</b>	RFQ 20-269	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Office Equipment Supplies and Consumables	<b>Date Published</b>	24/10/2020
<b>Approved Budget for the Contract:</b>	PHP 79,863.69	<b>Last Updated / Time</b>	23/10/2020 11:59 AM
<b>Delivery Period:</b>	15 Day/s	<b>Closing Date / Time</b>	02/11/2020 09:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Rowena De la Vida Prado Administrative Assistant II Mabini Street Talisay City Negros Occidental Philippines 6115 63-34-7124804 63-34-7128404 bac.sec@chmsc.edu.ph		

#### Description

Standard Form Number: SF-GOOD-60  
Revised on May 24, 2004

Republic of the Philippines  
CARLOS HILADO MEMORIAL STATE COLLEGE  
Talisay City, Negros Occidental  
Telefax (034) 712-8404 / 712-0420 local 142  
bac.sec@chmsc.edu.ph

#### REQUEST FOR QUOTATION

Date: October 20, 2020  
Quotation No. 20-269

Please quote your lowest price on the item/s listed below, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than \_\_\_\_\_ in the envelope attached herewith.

SERGIO NICOLAS C. SOBREPEÑA, Ph.D.  
BAC Chairman

NOTE :

1. ALL ENTRIES MUST BE TYPEWRITTEN
2. DELIVERY PERIOD WITHIN \_\_\_\_\_ CALENDAR DAYS
3. WARRANTY SHALL BE FOR A PERIOD OF SIX (6) MONTHS FOR SUPPLIES & MATERIALS, ONE (1) YEAR FOR EQUIPMENT,  
FROM DATE OF ACCEPTANCE BY THE PROCURING ENTITY.
4. PRICE VALIDITY SHALL BE FOR A PERIOD OF \_\_\_\_\_ CALENDAR DAYS.
5. G-EPS REGISTRATION CERTIFICATE SHALL BE ATTACHED UPON SUBMISSION OF QUOTATION.
6. BIDDERS SHALL SUBMIT ORIGINAL BROCHURES SHOWING CERTIFICATIONS OF THE PRODUCT BEING OFFERED.

## ITEM NO. ITEM / DESCRIPTION

(Pls. indicate brand offered) QTY. UNIT UNIT PRICE TOTAL PRICE

## Lot 1: COMMON COMPUTER SUPPLIES &amp; CONSUMABLES

- 1 SPEAKER  
USB PC stereo compact speaker system 1 piece
- 2 COMPUTER TABLE  
computer table tower type with printer and speaker stand 1 piece
- 3 WEBCAM  
1080p webcam with built in speaker 1 piece
- 4 EXTERNAL HARD DRIVE  
external hard drive 2TB USB 3.0 2.5" slim type 1 piece
- 5 USB  
flash drive 2TB 2 piece
- 6 INK GENUINE  
Refill, Epson C13T664100 (T6641), 70 ml., Black 5 bottle
- 7 INK GENUINE  
Refill, Epson C13T664300 (T6643), 70 ml., Magenta 2 bottle
- 8 INK GENUINE  
Refill, Epson C13T664200 (T6642), 70ml., Cyan 2 bottle
- 9 INK GENUINE  
Refill, Epson C13T664400 (T6644), 70 ml., Yellow 2 bottle
- 10 INK GENUINE  
Refill, Epson C13T00V100, 65ml, black 5 bottle
- 11 INK GENUINE  
Refil, Epson C13T00V400, 65ml, Yellow  
2 bottle
- 12 INK GENUINE  
refill, Epson C13T00V300,65ml,Magenta 2 bottle
- 13 INK GENUINE  
refill, Epson C13T00V200,65ml,Cyan 2 bottle
- Total Bid for Lot 1

## Lot 2: COMMON OFFICE SUPPLIES

- 1 DOORMAT  
Rubber 1 piece
- 2 FLOOR MAT  
Cloth 1 piece
- 3 BALLPEN  
Ballpoint ,0.5, Metal point, S-fine, black 10 piece
- 4 BALLPEN  
Ballpoint ,0.5, Metal point, S-fine, red 10 piece
- 5 BALLPEN  
Ballpoint, Retractable, 0.5mm, black 10 piece
- 6 BALLPEN  
Ballpoint, Retractable, 0.5mm, red 10 piece
- 7 FASTENER  
plastic coated/ for paper, metal, 50 sets per box 3 box
- 8 FOLDER  
Legal, 50 pieces per bundle, Colored 3 bundle
- 9 GLUE  
All purpose/ 500ml 3 bottle
- 10 NOTE PAD  
stick-on, (2"x3"), 100 sheets per pad 5 pad
- 11 NOTE PAD  
stick-on, (3"x4"), 100 sheets per pad 5 pad
- 12 NOTE PAD  
stick-on, (3"x3"), 100 sheets per pad 5 pad
- 13 PAPER  
Colored/80gsm, size: 216mm x 330mm, blue 5 ream
- 14 PAPER  
Colored/80gsm, size: 216mm x 330mm, green 5 ream
- 15 PAPER  
Colored/80gsm, size: 216mm x 330mm, yellow 5 ream
- 16 PAPER  
Multicopy/ 80gsm, size: 210mm x 297mm 10 ream
- 17 PAPER  
Multicopy/80gsm, size: 216mm x 330mm 10 ream
- 18 PUNCHER  
paper, heavy duty, with two hole guide, 1 piece in individual box 2 piece
- 19 Paper Clips  
1 3/8" and 1 3/4" 2 box

20 SIGN PEN  
 black 15 piece  
 21 SIGN PEN  
 red 10 piece  
 22 STAMP PAD INK  
 violet, 50mL 1 bottle  
 23 STAMP PAD  
 felt pad, min 60mm x 100mm  
 1 piece  
 24 STAPLE WIRE  
 Standard, #35, 5000pcs/box 2 box  
 25 SCISSORS  
 (6") 2 pair  
 26 STAPLER  
 standard 2 piece  
 27 PAPER CUTTER  
 Wood base, 12" x 15" 1 piece  
 28 PAPER SPECIALTY  
 Long size, pale cream, 10sheets 5 pack  
 29 PAPER SPECIALTY  
 short/ Letter size, pale cream, 10 sheets 5 pack  
 30 INDEX TAB  
 self-adhesive, 5 set/box, assorted colors 20 box  
 31 CUTTER KNIFE  
 heavy duty, retractable, big 2 piece  
 32 CUTTER BLADE  
 heavy duty cutter, big, 10 pieces per tube 1 tube  
 33 RULER  
 Steel, 12 inches 2 piece  
 34 RUBBER BAND  
 1.0mm min thickness, min. 454grams/box or approx 220pcs 3 box  
 35 FOLD BINDER CLIP  
 black, 32mm 12PCS/BOX  
 2 box  
 36 FOLD BINDER CLIP  
 black, 41mm 12PCS/BOX 2 box  
 37 FOLD BINDER CLIP  
 black, 51mm, 12PCS/BOX 2 box  
 38 PUSH PINS  
 (Assorted Color) Flat head type, 100pcs/box 2 box  
 39 FOLDER  
 Plastic Folder Thick ,Legal size, blue 100 piece  
 40 FOLDER  
 Plastic Folder Thick ,Legal size, green 100 piece  
 41 FOLDER  
 Plastic Folder Thick, Legal size, yellow 100 piece  
 42 FOLDER  
 Plastic Folder Thick, Legal size, red 100 piece  
 43 FOLDER  
 Plastic Folder Thick, Legal size, purple 50 piece  
 44 FOLDER  
 Plastic Folder Thick, Legal size, pink 50 piece  
 45 FOLDER  
 Plastic Folder Thick, Legal size, gray 100 piece  
 46 FOLDER  
 Plastic Folder Thick, Legal size, black 30 piece  
 47 FOLDER  
 Plastic Folder thick, Legal size, orange 50 piece  
 48 FOLDER  
 Plastic Folder Thick, Legal size, white  
 100 piece  
 49 MARKER  
 Fluorescent, 3 colors per set 2 set  
 50 MARKER  
 whiteboard, bullet type, black 5 piece  
 51 MARKER  
 permanent, bullet type, black 5 piece  
 52 NOTE PAD  
 non-stick-on (3"x4'), 100 sheets per pad 5 pad  
 53 ENVELOPE  
 EXPANDING, plastic, legal size 10 piece  
 54 FILE ORGANIZER  
 expanding, legal, plastic, assorted colors 10 piece  
 Total Bid for Lot 2  
 LOT1= 19,772.65  
 LOT2= 60,091.04

TOTAL ABC= 79,863.69

PROCUREMENT OF COMMON COMPUTER SUPPLIES & CONSUMABLES AND COMMON OFFICE SUPPLIES FOR ADCO, ACAD, EXECOM & TOP MANAGEMENT MEETING- TALISAY CAMPUS/ M.L. LAGANHON

PR# 20-278-1013 10-13-20  
MDS 170-101-20-10 10-08-20

**Line Items**

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	LOT 1	Common Computer Supplies and Consumables	1	Lot	19,772.65
2	LOT 2	Common Office Supplies	1	Lot	60,091.04

**Created by** Rowena De la Vida Prado

**Date Created** 23/10/2020

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